

# Hotel Xenia WP Documentation

Complete product documentation for Hotel Xenia WP

## Using Documentation

### USING DOCUMENTATION

WordPress is a very useful tool for creating and delivering content to your audience. To make the best out of our theme, you are advised to carefully read this Documentation as it describes and explains all the available options.

For most compliance, when it comes to Theme Options, we are following *the same structure* with the one you 'll find in your installation. Inline references also exist to help you find the way through *related settings*.

## Theme Installation and Setup

### INSTALLING WORDPRESS

Under most circumstances, installing WordPress is a very simple process and takes less than five minutes to be completed. Many web hosts (e.g. Siteground (<https://www.siteground.com/go/plewphosting>)) are now offering tools for automatic installation. However, if you wish to install WordPress by yourself, read about the Famous 5 Minutes Installation ([http://codex.wordpress.org/Installing\\_WordPress#Famous\\_5-Minute\\_Install](http://codex.wordpress.org/Installing_WordPress#Famous_5-Minute_Install)).

Below you can find some links about WordPress Installation

<b>Common</b> ( <a href="https://help.market.envato.com/hc/en-us/articles/202821510">https://help.market.envato.com/hc/en-us/articles/202821510</a> )	<b>WordPress</b>	<b>Installation</b>	<b>Issues</b>
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- Things to Know Before You Begin Installing WordPress  
([http://codex.wordpress.org/Installing\\_WordPress#Things\\_to\\_Know\\_Before\\_Installin](http://codex.wordpress.org/Installing_WordPress#Things_to_Know_Before_Installin))
- Detailed Instructions  
([http://codex.wordpress.org/Installing\\_WordPress#Detailed\\_Instructions](http://codex.wordpress.org/Installing_WordPress#Detailed_Instructions))
- Common Installation Problems  
([http://codex.wordpress.org/Installing\\_WordPress#Common\\_Installation\\_Problems](http://codex.wordpress.org/Installing_WordPress#Common_Installation_Problems))
- WordPress in Your Language  
([http://codex.wordpress.org/WordPress\\_in\\_Your\\_Language](http://codex.wordpress.org/WordPress_in_Your_Language))
- Installing Multiple Blogs  
([http://codex.wordpress.org/Installing\\_WordPress#Installing\\_Multiple\\_Blogs](http://codex.wordpress.org/Installing_WordPress#Installing_Multiple_Blogs))
- How to Install on your own Computer  
([http://codex.wordpress.org/Installing\\_WordPress#Installing\\_WordPress\\_on\\_your\\_o](http://codex.wordpress.org/Installing_WordPress#Installing_WordPress_on_your_o))
- Easy 5 Minutes WordPress Installation on Windows  
([http://codex.wordpress.org/Installing\\_WordPress#Easy\\_5\\_Minute\\_WordPress\\_Insta](http://codex.wordpress.org/Installing_WordPress#Easy_5_Minute_WordPress_Insta))
- Getting Started with WordPress  
([http://codex.wordpress.org/Getting\\_Started\\_with\\_WordPress](http://codex.wordpress.org/Getting_Started_with_WordPress))

## INSTALLATION THROUGH FTP

If for some reason you had problems installing the theme through wordpress then you can check out the following method:

- **Download theme** from ThemeForest and unzip the main zip file
- Locate **theme\_name.zip** and extract/unzip its contents
- Use an **FTP client** (for example FileZilla (<https://filezilla-project.org/>)) to access your host web server
- **Transfer** your unzipped theme folder to your server in the **wp-content/themes/** directory.
- Once uploaded, go to **Appearance > Themes** and **activate** your theme.
- If you consider installing the child theme ( **which is strongly recommended** ), then repeat the FTP procedure for *theme\_name-child.zip* file and activate this instead.

replace *theme\_name* with the original name of the theme you purchased

## PLUGIN INSTALLATION

The following plugins are bits of software that extend the functionality of the theme and **are included in the theme package**. When you install the theme, you will get a notification message in your WordPress admin informing you about the required and recommended plugins. **You have to install them**. For those who are not familiar with plugin management, please check WordPress Codex > Managing Plugins reference ([http://codex.wordpress.org/Managing\\_Plugins](http://codex.wordpress.org/Managing_Plugins))

- **Plethora Features Library** (*mandatory*). This is Plethora's theme framework plugin that includes all shortcodes, widgets, custom post types and extra design settings, make sure that is always installed.
- **Visual Composer** (*mandatory*). Allows you to edit your content using an enhanced page builder. **Make sure**, you are using the version included in the package, as it is configured to work seamlessly with the theme. **Please, note that we do not offer compliance with any licensed version of Visual Composer plugin other than the one included in theme Package.**
- **Contact Form 7** (*recommended*). Manages multiple contact forms. You can also customize the form and the mail contents flexibly with simple markup. **Install and activate Contact Form 7 before importing content!** Plethora Theme design is compatible with any form created using Contact Form 7. **Note that for core functionality issues (non related to design), you should refer to the plugin documentation (<http://contactform7.com/docs/>) or contact the author directly (<http://wordpress.org/plugins/contact-form-7/>).**

## UPDATE THEME

The theme will be regularly updated to keep up with WordPress updates. So if you get notified about an update, follow the instructions :

- Login into your Themeforest account, go to **Dashboad > downloads** and **download the theme** into your computer
- **Install an FTP program** if you already do not have one (Filezilla is free)
- **Retrieve** your FTP login information from your hosting admin panel and **login** into your hosting **via FTP**

- **Unzip** the item main file
- **Locate** *theme\_name.zip*\* and **unzip** it. Make sure your unzipping software does not create an extra directory with the same name nested into each other.
- Locate the themes' main folder on your FTP program ( should be something like: "*YOUR\_HOSTING\_ROOT/YOUR\_SUBDIRECTORY/wp-content/themes/*" ) and **drag and drop** the local version in it. FTP program will give a **warning** that there is already a directory with the same name. Choose "**replace all**".
- It will take from **2 to 10** minutes to replace all files. When you finish, login into your WordPress dashboard, go to **Theme Options**, and verify the new version. **Child theme doesn't need to be updated** unless you made no changes to it and want the new cool screenshot.
- On occasion, a TGM notice will appear on top of your administration page to **update the "Plethora Themes Features Library" plugin**. Update it by clicking on the notice and clicking "Update" and "Activate" under the "Plethora Features Library" listing in the list that appears. Or, on the "Themes" page, click to view Theme Details and in the popup window, click "Update Plugins" button on the bottom.

\**theme\_name.zip* is used as an example; in real case the .zip file will be titled as the theme you purchased.

**The first and most important step to update your theme is to BACKUP your site and Database.** There are plenty of ways of doing that. You can start from here: WordPress Backups ([http://codex.wordpress.org/WordPress\\_Backups](http://codex.wordpress.org/WordPress_Backups))

## USING DEMO IMPORTER

You can easily import Demo content using Plethora's Demo Importer:

Go to **Admin > Tools > Demo Importer**

Click on the **Demo** you like (depending on your version there might be more than one available).

Make sure you have installed all the plugins required. Otherwise the **Go To Import Panel** button will not be active. If a plugin does not exist, a red colored title is used, while an orange color will be used instead if a plugin is installed but has not been

activated.

On the import panel screen, click on **Import Demo** and relax while each item is being imported. Import procedure might last several minutes, depending on the demo selected.

When the **Import Demo** button turns green, the import is completed. Visit you site to see the **Demo**.



## Post Import Actions

To use the **Visual Composer Page Builder** on the **Rooms and Service posts**, go to **Dashboard > Visual Composer > Role Manager**, and under **Post Types** select **Custom**; make sure the **room** and **service** option are checked. Click **Save Changes**.

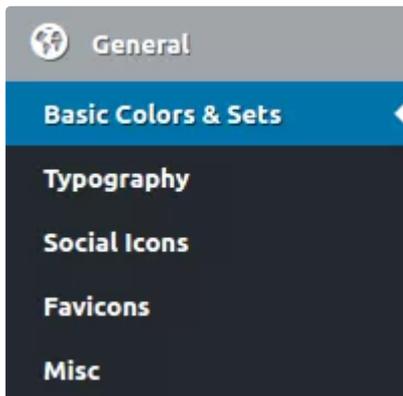
To enable the **Sidebar Menu**, go to **Dashboard > Appearance > Widgets** and locate the **Mobile View Sidebar**. On the **Custom Menu** box, from the drop-down list select "**Secondary Menu**". **Save Widget**.

## ■ ■ General

## GENERAL

In this section you can find **General Options** about the fundamental theme elements; **Basic Colors, Typography, Icons** of your **Social** networking, **Breadcrumb** indication and setting about **Miscellaneous Elements** like *Back to Top, Container Size, Transparency Level* etc.

## BASIC COLORS & COLOR SET OPTIONS



If you want to change the **Basic Colors** of the theme, this is the place. With the following options you can adjust the chromatic appearance of your website. You can use any of the given combinations to a specific page or post and even several of them to your page / post section.

### AVAILABLE OPTIONS

#### Basic Colors

Select the **Color** of *Body Background, Text, and Regular & Hovered Link Text*, for the **Basic Colors** of your website.

#### Primary & Secondary Color Set

Select the **Color** of *Primary Brand, Text and Regular & Hovered Link Text*, for **Primary** and **Secondary Color Set**.

#### Light, Dark, White and Black Color Set

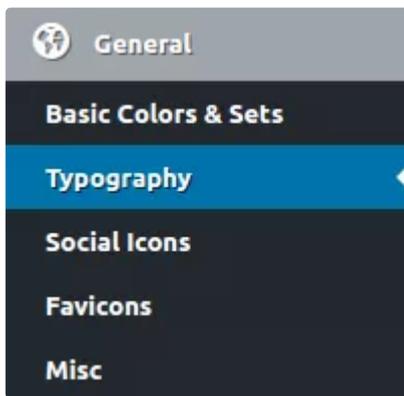
Select the **Color** of *Background, Text and Regular & Hovered Link Text*, for **Light, Dark, White** and **Black Color Set**.

*Next to each object there is a picker to help you select from a variety of colors.*

## TYPOGRAPHY

On this tab, you can select the fonts and related parameters of the theme. There are several options here to set.

### AVAILABLE OPTIONS



Select a *Font Family* and *Fonts Subsets* for **Primary (content)** and **Secondary Font (heading, menus and selectors)**.

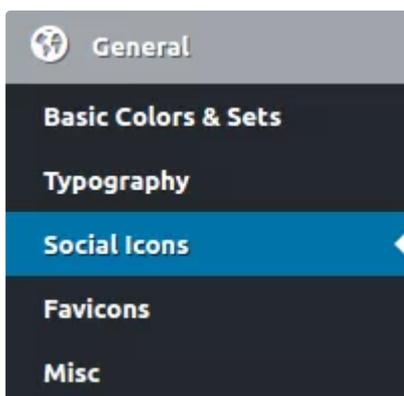
Select a *Font Size* and *Font Weight* for **Primary Font (body and paragraph)**

Select a *Font Size* for **Secondary Font Size Base (logo, menus, headings, and selectors)**.

**Heading Text Transform** and **Headings Font Weight**: in these two options, you can set the appearance of the *Headings*. Use the drop-down lists to select an option for *Transform* and provide a value for *Font Weight*.

**Buttons Text Transform**: set the default case for text appearing on *Buttons*. Select a *Transform* from the drop down list.

## SOCIAL ICONS

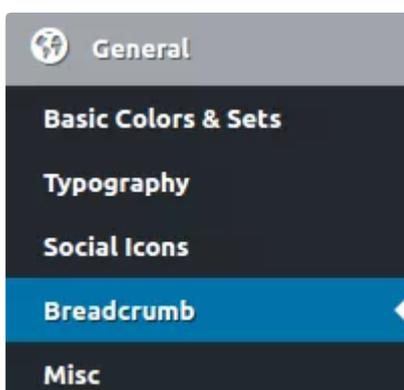


Integration with social networks has become a standard in modern applications. On this tab, you can select the appearance of Icons originated to direct users to your social profile(s) and can be found in several locations on the website.

### AVAILABLE OPTIONS

For each **Social Icon**, there are three options; you can select a *Title*, a particular *Icon* from several Icon Libraries and add a *URL link* to your profile or page. You can delete a *Social Icon* or even add a new one.

## BREADCRUMB



Breadcrumb will help your visitors know exactly in which location they are and navigate easily through your website. On this tab, you can set the global configuration for Breadcrumb.

### AVAILABLE OPTIONS

Select a **Prefix Text** to be displayed before the Breadcrumb, a **Home Page Anchor Text** for the home page link and a **Separator** for the links. To format text use these *HTML tags*: *span | i | em | strong | b*.

Next, select if you want **Current Page Link** and **Current Archive Page Text** to appear at Breadcrumb. If you choose to display **Current Archive Page Text** more options will come up:

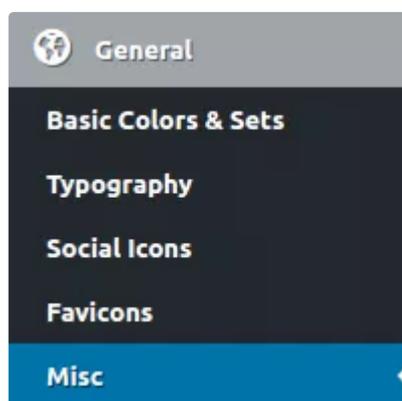
**Current Page Text Pattern:** customize the Text Pattern using %1\$s to display current page number and %2\$s to display the total pages number. You can also use these HTML tags to format text: *span | i | em | strong | b*

**Current Page Extra Class:** enter CSS class for current item to create custom styling.

**Breadcrumb Container Extra Class:** enter a CSS class here if you want to make a reference for the Breadcrumb container for use in custom styling.

To display **Breadcrumb** on each content type go to **Theme Options > Content** (<http://plethorathemes.com/support-center/hotel-xenia-wp/hotel-xenia-wp-documentation/#content>)

## MISCELLANEOUS ELEMENTS



On this tab, you can configure the behavior and appearance of some extra elements. These settings are applied globally.

### AVAILABLE OPTIONS

Select, if you want the **Back to Top Functionality** to be *enabled or not*.

Set the **Maximum Width** of the **Fluid Container** or let it expand to the full width of the screen (**Auto**). This setting will be visible on large monitors.

Set the **Global Transparency Level** for various elements of the theme. Select a value from 0 (opaque) to 100 (fully transparent).

### Page Loader Effect

Next, you can select if you want the **Page Loader** to *appear or not*. If you choose to appear, more options will come up:

**Page Loader Logo Image:** upload your own *Logo* while page loads. A transparent .png file will provide better results

**Page Loader Logo Image:** use a custom rotating .gif file to appear, while page loads.

**Page Loader Background Color:** select a color for the background, while page loads.

## ⬆ Header

### HEADER

In this section you can find all available **Header Options**. Probably the most visible part of your site as it always appears first when someone loads a page. You can customize the **appearance & behavior** of the **Header, the Logo, the Menus, the Mini Navigation Tools and the Mobile Navigation Sidebar**.

### HEADER GENERAL OPTIONS



On this tab you can set the basic configuration of the Header.

#### AVAILABLE OPTIONS

Select if you want the **Container Type** to be *Default or Fluid*.

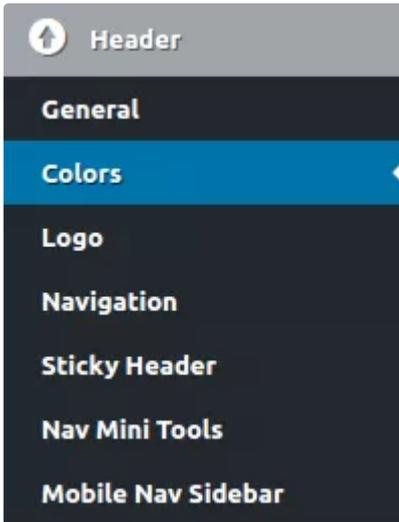
From a graphical representation of *five different variations*, select a **Logo & Main Navigation Layout** to apply on your website globally.

Next, you can select if you want the **Header** to be **Transparent** or *not*.

**Transparency Opacity Level:** using the dimmer, select a value between 0 and 100%.

**Extra Classes:** if you want a special style for the header, insert one or more classes here, to handle in your CSS code.

## HEADER COLOR SET OPTIONS

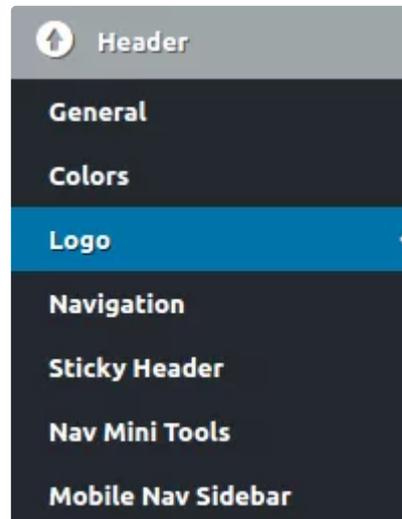


On this tab, you can set the **Colors** of the **Header**.

### AVAILABLE OPTIONS

Using the chromatic picker, choose a **Color** for Header **Background, Text** and **Regular & Hovered Link**.

## HEADER SECTION // LOGO OPTIONS



The Logo is important as it illustrates your corporate identity, on this tab, you can adjust the behavior and appearance of it, to make it look as you like.

### AVAILABLE OPTIONS

Using the graphical switch, select if you want the **Logo** to *Appear* or *Hide* from the

Header.

**Logo layout:** you can select if you want **Image** or **Title** to appear and even combine the **Subtitle** with **Image** or **Title** respectively.

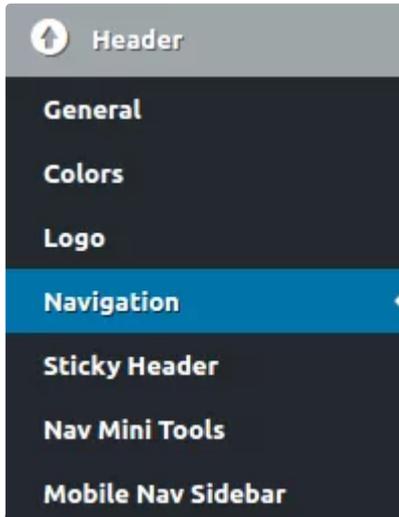
Next, you can choose an **Image** and *upload* it to your theme. You can even *remove* the Logo if you like.

### Logo Dimensions

In the next three options, you can select the **Dimensions**, the **Spacing** and the **Title Font** of the **Logo**. There are available settings for: **Maximum Image Size, Spacing** and **Title Font Options** of the **Logo** for *large/medium, small* and *extra small devices*,

## HEADER SECTION // NAVIGATION MENU OPTIONS

It is very common to display a Menu on the header. On this tab, you can adjust the appearance, the content and the behavior of the Menu.



### AVAILABLE OPTIONS

In the first option, you can select if you want the **Main Menu** to *appear* in the header or *not*. If you select Display, more options will come up:

**Main Menu Location:** select from the drop-down list. If you clear the list by pressing (X), *Primary Navigation* will be used.

To manage *Locations* (change, add or delete) go to **Dashboard >**

**Theme Options > Advanced > Nav Locations**

(<http://plethorathemes.com/support-center/hotel-xenia-wp/hotel-xenia-wp-documentation/#nav-locations>)

**Multi Level Menu Behavior:** select if you want child menu items to appear by *Hovering* or by *Clicking* on it

**Menu Item Font Options:** select a *Text Transform* from the drop-down list and insert a *Font Size* for the **Menu Items**.

**Menu Item Font Weight:** from the drop down list, select a value.

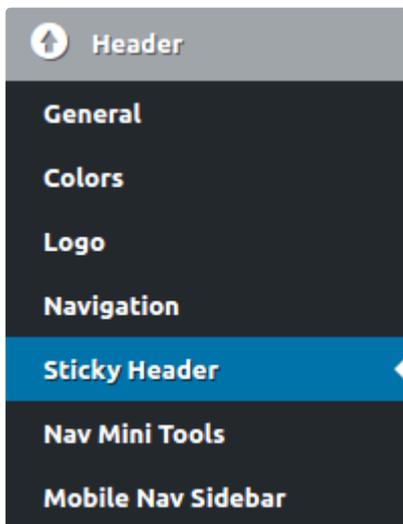
In the next three options, you can adjust the *Padding* of the **Menu Items** for *large, medium and small devices*. Insert the preferred values in the fields.

In case you mess up with one or more values and want to restore the original settings, go to the top or the bottom of the page and click on *Reset Section*.

## HEADER SECTION // STICKY HEADER OPTIONS

The Header has the option to remain visible all the time or to go with the flow of the page. Apart from this, there are several more options here to configure header behavior and appearance.

### AVAILABLE OPTIONS



Select if you want **Sticky Header on Scroll** or not. This option will apply to all pages of the website except those you choose individually not to.

Next, from the *drop down list* select one of four combinations for the **Sticky Header**: *On top* or *Bottom*, *Always Visible*, *On top* but *visible only after scroll* and *On Bottom* and *sticks on top after scrolling*. Clicking on the (X) mark will apply the default option (always visible, on top). It's a global setting, but you can override it individually in pages as well.

**Scroll Offset Trigger**: using the input field, insert a value (number of pixels) to declare the scrolling point beyond which the appearance of Alternative Sticky Header will be triggered. Note, it will also apply to Default Sticky Header if you have selected the "On top, visible only after scroll starts" from the drop down list.

### **Alternative Sticky Header Options (after scroll)**

In the following Options, you can adjust the behavior of the **Alternative Sticky Header**.

Select if you want **Alternative Sticky Header** to *be displayed* or *not*.

In the next option, select if you want the **Logo** to *be displayed* on the **Alternative Sticky Header** or *not* and even set a **Custom** one. If you select a **Custom Logo**, more options will come up, where you can:

Select a **Headed Logo Layout** from four combinations including, *Image* or *Title only* and *Image with Subtitle* or *Title with subtitle*.

Select a **Logo Image** for the **Alternative Sticky Header** and upload your own as well.

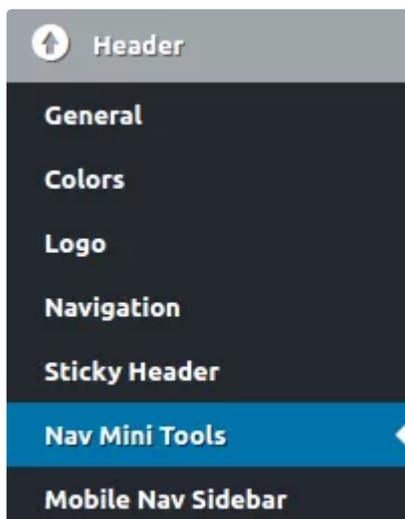
In the next option, select if you want the **Menu** to *remain visible* on **Sticky Header** or *not*.

In the last five options you can adjust the appearance of the **Alternative Sticky Header**:

Select if you want the **Alternative Sticky Header** to be *transparent* or *not* and then using the slider set the desired value of **Opacity Level**. Next, select **Background, Text, Regular and Hovered Link Color** for the **Alternative Sticky Header**.

Always, don't forget to **Save Changes** or else you will be prompted to do so when you try to leave the page.

## HEADER SECTION // NAV MINI TOOLS



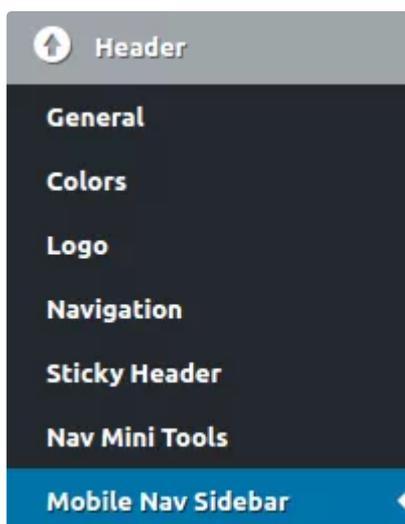
**Nav Mini Tools** is a feature that allows for various objects to be displayed in the header area next to the main menu. Depending on your need, select to display a call for action, a bookmark or a shopping cart button. It's all up to you.

### AVAILABLE OPTIONS

Select if you want **Nav Mini Tools** to be displayed or not.

Next, switch on the **Custom Mark up** to *enable* the input field where you can insert your markup code, including HTML tags for maximum functionality.

## HEADER SECTION // MOBILE NAVIGATION SIDEBAR OPTIONS



Mobile devices have become the most popular gateways to the internet. Customize the look and feel of your Menus for when your visitors are viewing on a mobile device.

### AVAILABLE OPTIONS

Set a value between 0 and 3840 (in pixels) to indicate the **Threshold** after which the **Mobile Menu** will be displayed.

In the next two options, select if you want to **Display** a **Label** (for **above** and **below threshold**). If you select to **Display** a new option will come up. Insert a **Label Text** (for **above** and **below threshold**) in the available field. You can even use the basic HTML tags *span | i | em | strong | b*

Next, by using the switch select if you want to **Display** the **Nav Icon** (**above threshold**) or *not*.

Last on this tab, from the *drop-down list*, select the **Widgets Area** that you *want* to be displayed on the sidebar while on a mobile device. If you clear the list by clicking on (X), *Mobile View Sidebar* will be used as the default area.

## Media Panel

### BASIC CONFIGURATION



Media Panel is an exciting feature allowing for various elements to appear withing the pages of your website. In this section, you can adjust the appearance and functionality of Media Panel, on a global basis. Custom

configuration is also possible in each page or post.

#### AVAILABLE OPTIONS

Select if you want the **Media Panel** to be *displayed* or *not*. If you select to *Display*, more options will come up:

Select if you want the **Default Panel** to display a *Color*, an *Image* or a *Slider*.

Select a **Color Set** for the **Media Panel**. There are *five sets available*.

If you want to edit the **Color Sets** go to **Theme Options > General > Basic Colors and Sets** (<http://plethorathemes.com/support-center/hotel-xenia-wp/hotel-xenia-wp-documentation/#basic-colors-and-sets>)

Next, using the switch. select if you *want to* apply a **Transparency** effect on the Panel. Note that Revolution Slider uses its own settings. Thus the filter will not apply on it.

**Fade Effect on Page Scroll:** select if you need the page to *fade* while you scroll, or *not*.

**Full Height:** force **Media Panel** to *display in full height*. Like transparency, this will not apply on Revolution Slider as it makes use of it's own settings.

#### Headings Group Styling

For when headings are present, in these options you can adjust several styling elements by entering padding values and font sizes. Note, the padding values will be summarized to produce the total padding.

Using the arrows or by entering numbers, select values for **Vertical Padding** for **medium** and **large devices**, for **small devices** and, for **extra small devices**.

### **Image Background Height**

Using the left and right arrows or by entering numbers, select values for **Media Panel Height** for **large**, for **small** and, for **extra small** devices.

The Heading Group Styling and Image Background Height are strictly connected to the dynamic stylesheet used by the theme. Therefore, settings are applied globally and cannot be overridden in per page options.

## **Content**

### **CONTENT**

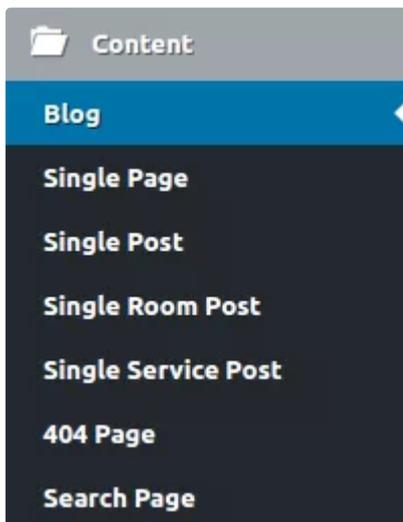
In this section, you can find all **Content Options**. Manage all available post types like **Blog**, **Single Page**, **Single Post**, **Single Room Post**, **Single Service Post**, the famous **404 Page** and the fabulous **Search Page**, adjusting the appearance and behavior of most visible elements. In the vast majority, changes will apply globally to current and future post except posts customized using within post options.

### **BLOG OPTIONS**

**On this tab**, you can adjust the appearance and various elements related to the catalog view of your posts. The tab is divided into three parts, referring to: Text Elements, Listing View, and Layout & Styling.

### **AVAILABLE OPTIONS**

#### **Text Elements**



Select if you want to **Display Title On Content** or *not*. It's possible you need to turn *Title Off* if you are using Media Panel to display titles.

Next, in the field insert the **Default Title** for catalog view.

**Selected Taxonomy Title:** select between *Default Title* and *Taxonomy Title* for when a taxonomy archive such as category or tag is displayed.

**Selected Author Title:** select between *Default Title* and *Author Display Name* for when an author archive is displayed.

**Selected Date Title:** select between *Default Title* and *Selected Month* for when a date view is displayed.

At this point, select if you want to **Display Subtitle On Content** or *not*.

Next, in the field insert the **Default Subtitle**.

**Selected Taxonomy Subtitle:** select between *Default Subtitle* and *Taxonomy Title* for when a category or tag archive is displayed.

**Selected Author Subtitle:** select between *Default Subtitle* and *Author Bio* for when an author archive is displayed.

**Selected Date Subtitle:** select between *Default Subtitle* and leave *Empty* for when a date view is displayed.

In the next field, insert a **Title Text** for when there are **No Posts** published.

In the last field, insert a **Description Text** for the case there are **No Posts** published.

In case you have installed and activated a speed optimization plugin like Super Cache, don't forget to clear cache every after saving changes.

## Listing View

Select if you want the **Posts Catalog Type** to be rather *Classic* or *Compact*.

Select if you want the **Featured Media** to be *displayed According to Post Format*, to *Force Display Featured Image* and even *Do Not Display Image* at all.

Select if you want to **Display** an **Excerpt** or **Content** while in Listing View. If you select Content, posts containing the tag “More” will appear.

In the next seven options, select if you want to **Display Subtitle, Categories Info, Tags Info, Author Info, Date Info, Comments Count Info** and “**Read More**” **Button**. The latter option if set to positive will bring up a new input field:

Insert a **Text** for *Read More* **Button** in the field.

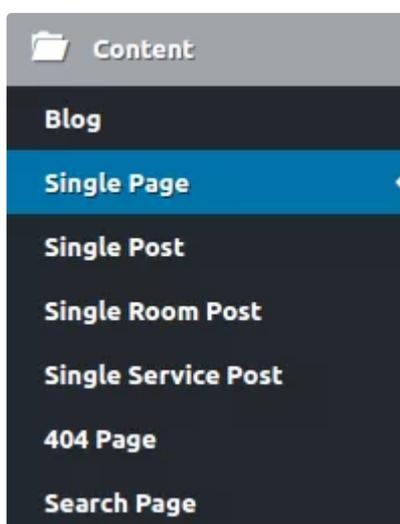
## Layout & Styling

Select a **Page Layout** from a variety of four: *full view, with a sidebar at left or right and with wide borders*. If you select a Sidebar to appear, a *drop-down list* will come up allowing to select one Sidebar to be displayed. If you click on the (X) button, the default Sidebar (Blog) will be applied.

To manage Sidebars again, go to Theme Options > Advanced > Sidebars (<http://plethorathemes.com/support-center/hotel-xenia-wp/hotel-xenia-wp-documentation/#sidebars>)

Last, select a **Color Set** for **Content Section**. It will be applied to background, main column and sidebar. Remember, you can customize color sets by going to General > Basic Colors & Sets (<http://plethorathemes.com/support-center/hotel-xenia-wp/hotel-xenia-wp-documentation/#basic-colors-and-sets>)

## SINGLE PAGE VIEW OPTIONS



On this tab, you can adjust the appearance and behavior of Single Pages. Although settings will apply to all current and new Pages, those who have already been customized separately will not be affected. The tab is divided into three parts, referring to Text Elements, Auxiliary Navigation and Layout & Styling.

### AVAILABLE OPTIONS

#### Text Elements

Select if you want the **Title** to be *displayed* or *not*. This options could be useful if you are using Media Panel to display titles.

Select if you want the **Subtitle** to be *displayed* or *not*.

## Auxiliary Navigation

Select a value (in ms) for **Scrolling Speed of One Page**

Select if you want to *display Breadcrumb* or *not*.

## Layout & Styling

From a graphical representation of **Page** variations, select a **Layout**. You can have *full page view*, with a sidebar at *left* or *right and with wide borders*. If you select a sidebar to appear a drop down list will come up allowing to select a Sidebar. If you click on (X) the default Sidebar will apply.

To manage Sidebars go to Theme Options > Advanced > Sidebars (<http://plethorathemes.com/support-center/hotel-xenia-wp/hotel-xenia-wp-documentation/#sidebars>)

**Container Type:** applying mostly on larger screens. This option allows for the design to be *Default* or *Fluid*, means, adjusted to screen size.

**Content Section Color Set:** select a *color set* for *text* and *background* on content section (for main column and sidebar). There are five available set you can use and even customize them in Theme Options > Generals > Basic Colors & Sets (<http://plethorathemes.com/support-center/hotel-xenia-wp/hotel-xenia-wp-documentation/#basic-colors-and-sets>)

Next, select a value (in ms) to adjust the **Scrolling Speed of One Page**.

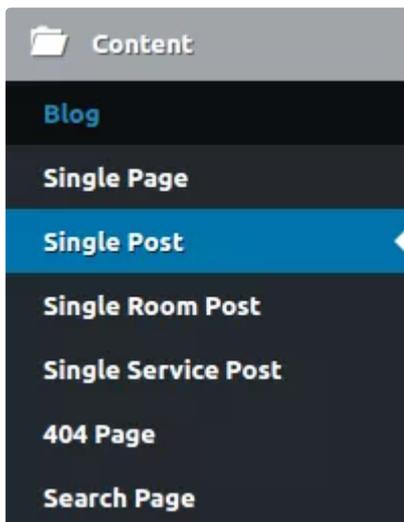
Last, you can insert one or more new **Extra Classes** in the field and *refer* to them in a custom CSS for even more customized appearance (for advanced users).

## SINGLE POST VIEW OPTIONS

On this tab, you can adjust the appearance and behavior of Single Posts. Settings will apply to all current and new pages except those who have been customized separately. The tab is divided into four parts referring to Text Elements, Media, Auxiliary Navigation and Layout & Styling.

### AVAILABLE OPTIONS

#### Text Elements



The first seven options allows for selecting if you want to **Display Title, Subtitle, Categories Info, Tags Info, Author Info, Date Info** and **Comments Count Info** in the Single Post View

### Media

The next two options allow to **Display** or *hide* the **Featured Media** and select a **Display Ratio** from a *variety of values*, including all popular size formats. The setting will apply to both single and listing view

### Auxiliary Navigation

On the next four options, select to **Display** or *hide* the **Next/Previous Room Navigation**, and between *Custom Labels* or *Post Titles* for **Labels Type**. If you select *Custom Labels*, two more fields will come up: *insert* a **Label Text** for *Previous Post* and a **Label Text** for *Next Post*.

### Layout & Styling

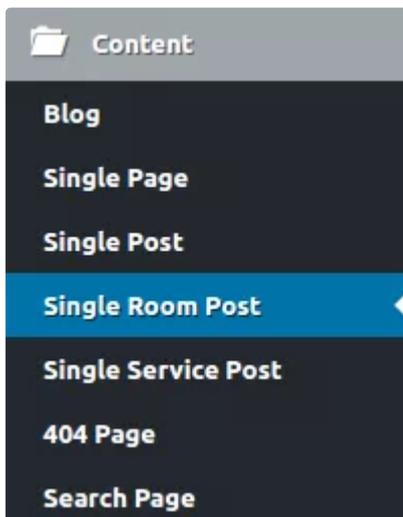
In the last options, customize the Layout and Styling of Single Posts View. Select if you want the **Page** to appear in *Full Width, with a Sidebar at Left or Right, or with wide borders*. If you select to display the *sidebar*, a *drop down* list will come up allowing to **Select** a **Sidebar**. If you click on (X) the default (Blog) sidebar will apply. If you need to manage sidebars go to Theme Options > Advanced > Sidebars.

**Content Section Color Set:** *from a variety of seven select one Set to define text, the background color on the main column and sidebar*. If you need to customize a Color Set go to Theme Options > General > Basic Colors and Sets (<http://plethorathemes.com/support-temp/hotel-xenia-wp/hotel-xenia-wp-documentation/#basic-colors-and-sets>)

## SINGLE ROOM POST VIEW OPTIONS

On this tab, you can set the default values for current and new Room Posts. Changes will apply to all posts except those you have customized settings separately. The per post Room Options is located under the text area every time you create or edit a post.

The tab is divided into eight parts where you have control over Text Elements, Media, Image Gallery, Auxiliary Navigation, Layout & Styling, Amenities, Client Testimonials and Advanced Settings.



## AVAILABLE OPTIONS

### Text Elements

At first, select if you want to **Display Title, Subtitle, Room Category Label, Room Tag Label, Excerpt** and **Divider** or *not*.

### Media

Select if you want to **Display Images** or *not*. If you choose to **Display Images**, a new option will come up for the **Type** of **Media**, allowing to choose between *Featured Image* or *Image Gallery*. Then, from a variety of values, select an aspect **Ratio** for the **Media** to **Display**.

### Media > Image Gallery

Select if you want the **Auto Play** to be *enabled* or *not*. If you choose to *Autoplay*, select a value for *Interval Timeout* and one for *Speed*. Next, select if you want to **Pause On Mouse Hover** or *not*. Also, select if you want to **Show navigation buttons** and **navigation bullets**. Further, select to *enable* or *disable* **Mouse drag, Touch drag, Lazy Load Images** and **Right to Left** (change elements direction).

### Auxiliary Navigation

On this part, select if you want **Next/Previous Room Navigation** *enabled* or *not*. If you select to enable this navigation one more option will come up allowing to select the **Type** of **Labels** between *Custom Labels* and *Post Titles*. If you select to display *Custom Labels*, two more fields will come up where you can set a **Label Text** for **Previous Room** and a **Label Text** for **Next Room**.

### Layout & Styling

Select if you want the **Page** to appear in *Full Width, with a Sidebar at Left or Right, or with wide borders*. If you select to display the sidebar, a *drop down list* will come up allowing to *select* a sidebar. If you click on (X) the default (Rooms) sidebar will apply. If you need to manage sidebars go to *Theme Options > Advanced > Sidebars*.

Next, select if you want the *Default* (standard) or a *Fluid* (screen size dependent, for wider screens) **Container Type**.

**Content Section Color Set:** from a variety of seven select one Set to define *text, background color on the main column and sidebar*. If you need to customize a Color Set go to *Theme Options > General > Basic Colors and Sets*

(<http://plethorathemes.com/support-center/hotel-xenia-wp/hotel-xenia-wp-documentation/#basic-colors-and-sets>)

**Content Section Align:** select from *Left, Center or Right* for all Section except editor text.

**Extra Classes:** in the field given, insert one or more extra classes for custom CSS referring .

## Amenities

In this part of the tab, select if you *want* to **Display Amenities** or *not*. Using the **Amenities Index** you can customize each Amenity by configuring: **Amenities Status** (*Checked or Not Checked*), insert a **Unique ID**, a **Title**, a **Description**, and an **Icon Source**. The latter can be either **Library Icon** or **Custom Icon**. Select a **Library Icon** or *Upload* a **Custom** One, accordingly. It is possible to Add a new Amenity if you go to the bottom of the Amenities listed.

If you add an amenity on or more single posts and modify Unique Id, the Amenity will disappear from the post(s), and you will have to associate it again.

Next, select if you *want* **Amenities Carousel** to **Auto Play** or *not*. If you choose to Auto Play, in the fields given, insert a value on **Amenities Carousel / Autoplay Interval Timeout** and value for **Speed** or use the sliders to select easily.

Further on this part, select if you want the **Amenities Carousel** to **Pause on Hover**, to display **Navigation Bullets** or not, to allow **Looping, Mouse Dragging, Touch Dragging** and to *enable or disable* **Right to Left** direction.

## Client Testimonials

On the next option select if you want **Client Testimonials** to be displayed or *not*.

## Advanced

On the last part, there are three more Options.

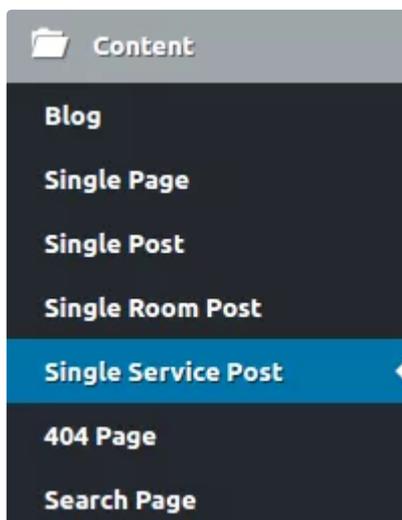
**Custom Primary Taxonomy:** from the *drop down* list select a category. Change default (*room-category*) only if you want to display a custom taxonomy associated with room post type. Non-associated taxonomies will not be displayed. If you click on (X) the default Taxonomy will be used.

**Custom Secondary Taxonomy:** from the *drop down* list select a category. Change default (*tag-category*) only if you want to display a custom taxonomy associated with room post type. Non associated taxonomies will not be displayed. If you click on (X), the default Taxonomy will be used.

Last, in the available field, *insert* a custom permalink (**Rewrite URL**) for **Room post type**.

If you change this setting, it is most likely to get a 404-page error when you try to see a room post. Go to Dashboard > Settings > Permalinks and click on "Save Changes" to rebuild the structure.

## SINGLE SERVICE POST VIEW OPTIONS



On this tab, you can set the default values for any new Service Post, you create and also for the current ones. Service Posts that have already been customized individually will not be affected. In every Service Post, you can find the Service Options located under the main text area.

### AVAILABLE OPTIONS

#### **Text Elements**

Select if you want to **Display Title** and **Subtitle** or *not*.

For **Overlay Title**, select if you want to *Display Service Category, Custom Title* or *Do not Display* at all. If you select **Category** it will display the first Category entered in the post.

Select if you want to *display Service Category Tax Label(s)* or *not*. If you need to sort these labels in a different way go to Theme Options > Content > Single Service Post > Advanced > Primary Tax Labels Taxonomy.

Again, if you want to *display Service Tag Tax Label(s)* or *not*. If you need to sort these labels in a different way go to Theme Options > Content > Single Service Post > Advanced > Secondary Tax Labels Taxonomy.

Next, select if you want to **Display Excerpt** and **Divider** or *not*.

### **Media**

Select if you *want* to **Display Images** or *not*. If your decision is to **Display Images**, two more options will come up:

**Media Type:** select if you *want* to show **Featured Image** or **Image Gallery** and

Select **Media Display Ratio** from a variety of popular formats or even maintain Native Ratio.

### **Auxiliary Navigation**

Select if you *want* **Next/Previous Room Navigation** *enabled* or *not*. If you select to enable this navigation, one more option will come up allowing to select the **Type** of **Labels** between *Custom Labels* and *Post Titles*. If you select to display *Custom Labels*, two more fields will come up where you can set a **Label Text** for **Previous Room** and a **Label Text** for **Next Room**.

### **Layout & Styling**

Select if you want the **Page** to appear in *Full Width, with one Sidebar at Left or Right, or with wide borders*. If you select to display the sidebar, a *drop down list* will come up allowing to *select* a sidebar. If you click on (X) the default (Rooms) sidebar will apply. If you need to manage sidebars go to Theme Options > Advanced > Sidebars.

Next, select if you want the *Default* (standard) or a *Fluid* (screen size dependent, for wider screens) **Container Type**.

**Content Section Color Set:** from a variety of seven select one Set to define *text, background color on the main column and the sidebar*. If you need to customize a Color Set go to Theme Options > General > Basic Colors and Sets (<http://plethorathemes.com/support-temp/hotel-xenia-wp/hotel-xenia-wp-documentation/#basic-colors-and-sets>)

**Content Section Align:** select from *Left, Center or Right* for all Section except editor text.

**Extra Classes:** in the field given, insert one or more classes for custom CSS referring .

### **Advanced**

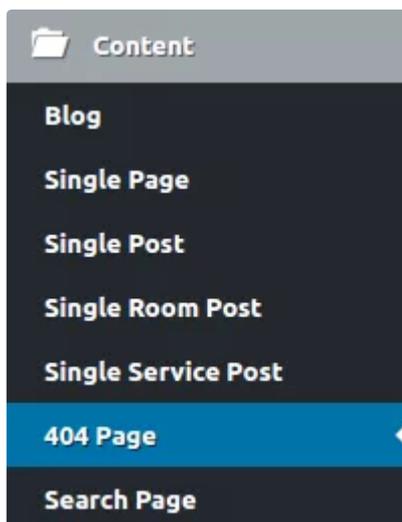
**Primary Tax Labels Taxonomy:** from the *drop down list* select a **Taxonomy**. Change default (service-category) only if you want to display a custom taxonomy associated with Service post type. Non associated taxonomies will not be displayed. If you click on (X) the default Taxonomy will be used.

**Secondary Tax Labels Taxonomy:** from the drop down list select a Tag. Change default (service-tag) only if you want to display a custom taxonomy associated with Service post type. Non-associated taxonomies will not be displayed. If you click on (X), the default Taxonomy will be used.

On the last three fields, insert a custom permalink (**Rewrite URL**) for **service Post Type**, for **service-category Taxonomy** and for **service-tag Taxonomy**. These settings work only with taxonomies associated by default with each post type.

If you change this setting, it is most likely to have a 404-page error when you try to see a room post. Go to Dashboard > Settings > Permalinks and click on "Save Changes" to rebuild the structure.

## 404 PAGE OPTIONS



On this tab, you can customize the look of 404 error page which occurs in cases where someone has provided the browser with an invalid URL under you website directory or from a misdirected link.

### AVAILABLE OPTIONS

Select a **Featured Image** to be displayed in the 404 page. You can *upload* a new or even *remove* current.

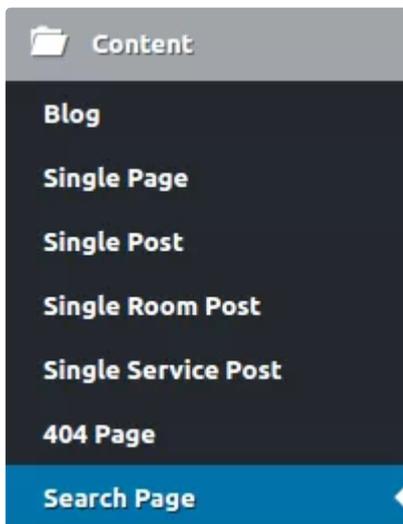
In the provided fields, insert a **Title**, a **Subtitle**, an **Additional Title on Content** and the **Content** to be displayed on this common error page.

Next, select if you *want* to **Display** a **Search Field** or *not*. If you choose to Display Search Field, a new field will come up where you can set your **Text** for **Search Button**.

## SEARCH PAGE OPTIONS

When you have a website with rich content, someone may need to search for something instead of using standard navigation. On this tab, you can customize the appearance of Search Page

### Available Options



Select a **Page Layout** between a page with *one Right* and *one Left* Sidebar

From the *drop-down list*, select a **Sidebar** to be displayed. If you click on (X) the default (Blog) sidebar will be applied. If you want to manage sidebars go Theme Options > Advanced > Sidebars.

Next, select if you want the *Default* or a **Fluid Container Type** (will apply mainly to large screens).

Select one out of six **Color Sets** for **Content** or leave the *Default* one. If you need to change a color set, go to Theme Options > General > Basic Colors & Sets.

At this point, select if you *want* to **Display Title on Content** or *not*. Next, in the provided field, insert a **Title Prefix** to be shown before the search keyword.

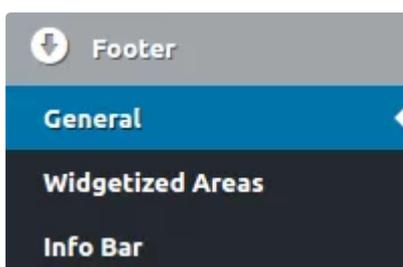
Last, select if you *want* to **Display Subtitle on Content** or *not*. In the field, insert a **Subtitle**.

## ⬇ Footer

### FOOTER

The **Footer** is a place that identifies the edge of the visible part of every page. Usually, users who scroll to the bottom are looking for some useful information. In this section, you can customize the appearance of the **Footer**, the **Areas** reserved for **Widgets** and the **Footer Bar**. All settings will apply globally, but you still can customize the Footer Bar separately in each post.

### FOOTER SECTION



On this tab, you can customize the look of the footer.

#### Available Options

General Options

Select if you want the *Default* or a **Fluid Container Type** for the footer.

In the field, enter one or more **Extra Classes** if you want to achieve a different style using Custom CSS.

## Footer Color Set

Select a **Color** for **Background**, for **Text** and **Regular** and **Hovered Link Text**.

## FOOTER WIDGETIZED AREAS



Here, you can customize the appearance and source content for the Widgets Areas of the footer.

### Available Options

#### Footer Widgets Area // 1st Row

Select if you want to **Display Widgets** on the first row or *not*. If you select to Display Widgets, more options will come up:

**Container Type:** select between *Default* or *Fluid* design (for larger screens)

Then, from a variety of seven different **Layout** presets, select the one you need for **Widget Columns** in this footer row.

Next, from the *drop down lists*, select what will be displayed in Column 1-1, Column 1-2, and Column 1-3 Sidebar. If you click (X) the default sidebars will apply.

#### Footer Widgets Area // 2nd Row

Select if you want to **Display Widgets** on the 2nd row or *not*. If you choose to Display Widgets, more options will come up:

From a variety of seven different **Layout** presets, select the one you need for **Widget Columns** in this footer row.

Last, from the *drop-down list* select a **Sidebar** to be displayed in the Column 2-1 Sidebar. If you click on (X), the default sidebar will be applied.

If you need to manage Sidebars, go to Theme Options > Advanced > Sidebars (<http://plethorathemes.com/support-center/hotel-xenia-wp/hotel-xenia-wp-documentation/#sidebars>)

## INFO BAR



On this tab you can set the appearance and content of the Footer Info Bar.

### Available Options

Select if you want to *Display* or *Hide* the **Footer Info Bar**.

From 6 presets, select a **Color Set** for the Info Bar or keep up with the Default. If you need to manage Color Sets, go to Theme Options > General > Basic Colors and Sets.

Next, select if you want a **Transparency Film** to be applied on the Info Bar or *not*.

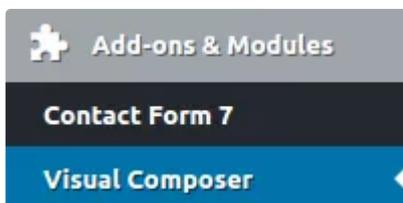
In the next field, you can set your **Copyright** and **Credits Text** to appear on the specifically reserved areas of the footer. You can even use basic HTML tags if you need.

## Add Ons & Modules

### ADD-ONS & MODULES

In this section, you can adjust the behavior and certain functions related to **plugins** included with our theme. You can also find some useful information about the implementation of this **software**.

### VISUAL COMPOSER



On this tab, you can adjust the functionality of Visual Composer, a third party plugin provided with our theme.

### Available Options

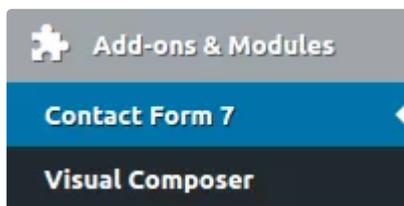
Select an **Update Method** for Visual Composer **Plugin**.

This setting affects the support provided. If you select to get updates with the Theme, which is the recommended option, you will be able to get Technical Support from Plethora Themes since the license is covered by the regular theme license you have purchased. If you select to get updated directly from the plugin, you will need to purchase a license key from the plugin author and to activate the plugin. Also, in that case, technical support will be provided from WP Bakery.

Next, select if you want to **Allow Front Editor Use** or *not*. We do not provide support for front-end-editor issues that may occur.

Last, using the tick boxes, select the elements you want to enable (not including Plethora elements) for use with Visual Composer. Certain elements have been disabled by default for causing known issues and had to be deprecated, but the author is keeping them for compatibility reasons. Note that we can not provide any technical support if you decide to use those elements.

## CONTACT FORM 7



The following options apply to the Contact Form 7; a third party plugin provided with our theme.

### Available Options

Select if you want to use **HTML5** input type **Support** or not.

Select if you want the **HTML 5 Fallback Support** to be *enabled* or *not*. Use this option if you face issues with some HTML5 input types.

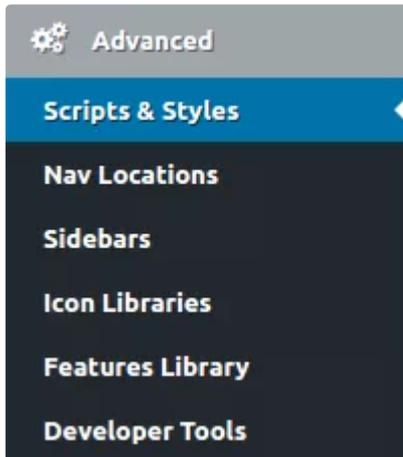
Using the tick boxes, select if you want to add the following custom fields on the Contact Form 7 panel: *Select Categories* and *Select Posts*. Useful for when you are using another plugin for this.

## Advanced

### ADVANCED OPTIONS

In this section we have included **Options** that will help you customize the theme **even further**. You can enter custom **Scripts and Styles**, manage **Navigation Locations**, **Sidebars**, **Icon Libraries**, **Feature Library** and **Developer Tools**, extending native **WordPress** usability to the maximum.

### SCRIPTS & STYLES



On this tab, you can insert custom code to enhance functionality and styling options. There are three options to customize for CSS, Javascript and utilize Google Analytics.

### Available Options

#### Custom Style Options (custom CSS)

In the field, insert a valid **Custom CSS** code.

#### Custom Javascript Options

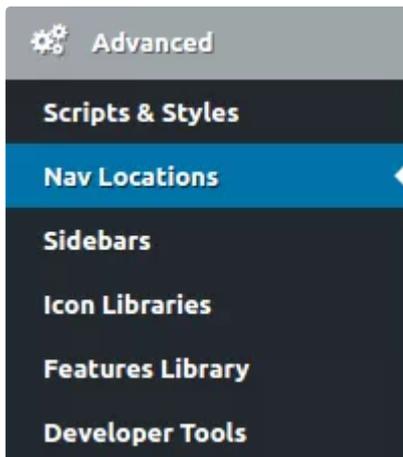
In the field, insert a valid **Custom JS (added on footer)**

#### Google Analytics Options

In the field, paste a valid **Analytics tracking** or same purpose **code**.

Next, *choose* a **placement** for **Analytics tracking code**, on *Head* or *Footer*

## CUSTOM NAVIGATION LOCATIONS



On this tab, you can manage Navigation Locations. Additionally to the build-in WordPress menu functionality, with this theme you can have additional menu locations, allowing for having completely different navigation in any page you need to.

### Available Options

**Navigation Locations.** Insert a name for **Nav Location Description** and a name for **Nav Location Slug**. For the latter, insert only latin characters with dashes instead of

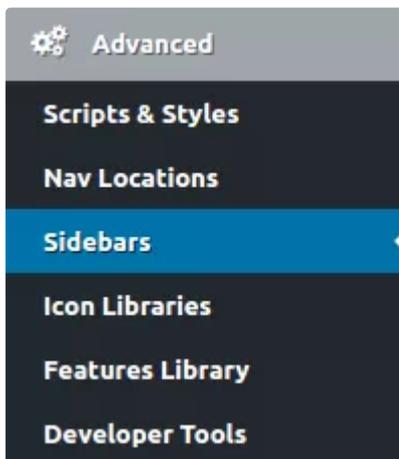
spaces. Note that you can't use the same slug in more than one location.

You can also delete a current or *Add a new navigation location*

## SIDEBARS

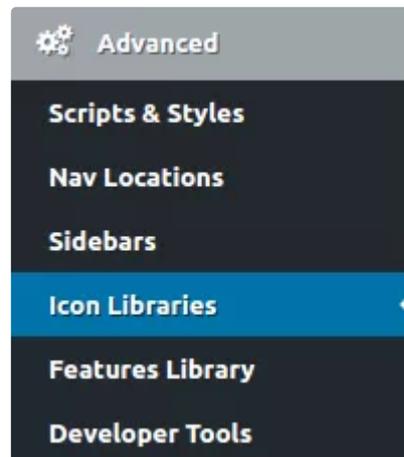
On this tab, you can manage Sidebars. Additionally to the built-in WordPress widget functionality, with this theme you can have additional sidebar locations, allowing for having completely different widget areas in any page you need to.

### Available Options



In every **Sidebar** are four fields where you can enter a **Title**, a **Description (optional)**, a **Sidebar slug** and a **CSS class (optional)**. In the Sidebar slug, use only original names (do not use the same in more than one), or you may have a confused sidebar structure. You can also *delete* or *Add a new Sidebar*.

## ICON LIBRARIES



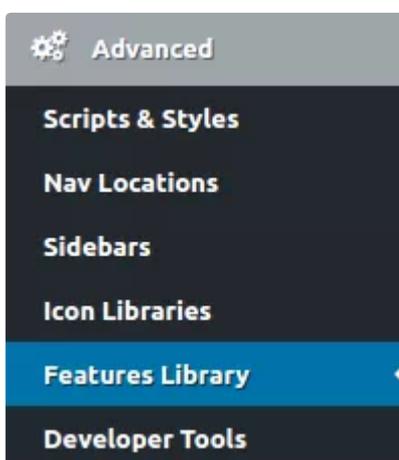
On this tab, you can manage all your font icon resources. The icons will be available on every icon picker field on many features of the theme like options and shortcodes.

### Available Options

In every **Icon Library Preset**, select if you want it *enabled* or *disabled*. Then, set a **Reference Title**, a **Reference ID** and a **Class Prefix** for custom CSS reference.

In most cases, you can also add a PNG image instead of an icon, so take a look at page builder options for a "Media Type" option.

## PLETHORA FEATURES LIBRARY ACTIVATION / DEACTIVATION



On this tab, you can enable or disable several features of the theme. Use these options if you want a minimal installation.

You should have in mind some facts if you are willing to use these options:

If you disable a post type, the related post won't be deleted although they won't appear on the site. If you enable the post type, the posts will appear back.

Disabling a third party custom post type, will not remove the post type itself rather than removing any front-end display configuration.

If you disable a Shortcode, you should also remove the shortcodes from the posts or pages manually.

In some cases, if you disable a feature, one other or even more will be affected too.

## Available Options

### Post Types Manager

Select if you want to *enable or disable* Room Post Type, Service Post Type, Slider Post Type and Testimonial

### Modules Manager

Select if you want to *enable or disable* **Breadcrumb, Contact Form 7 Compatibility, Demo Importer, The Events Calendar support, Footer Bar, Media Panel, Post Navigation, Revolution Slider, System Info, Visual Composer** and **WooCommerce Support module**

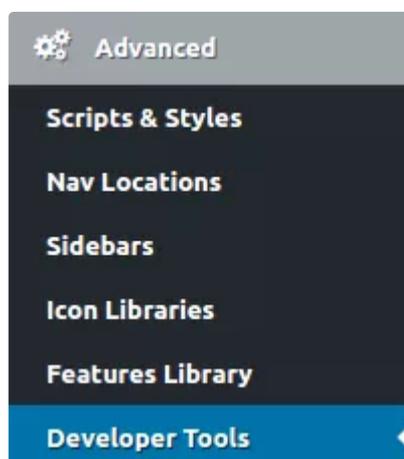
### Shortcodes Manager

Select if you want to *enable or disable* **Post Loop, Call to Booking Form, Button, Fixed Ratio Media, Heading Group, Hover Box, Instagram Feed, MailChimp** and **Teaser Box** shortcode

### Widgets Manager

Select if you want to *enable or disable* **About Us, Room Booking Request, Flickr Feed Grid, Any Last Posts** and **Multibox**.

## DEVELOPER TOOLS



On this tab, you can enable or disable some tools to help the developer produce an un-minified Javascript and CSS code (for troubleshooting) and understand faster how options and template parts work on the theme by enabling the detailed comments inside HTML. The comments will output only to logged users with option editing capabilities (administrators) for security reasons.

### Available Options

## Development Options

Select if you want to *enable or disable* the **Development Mode**. Turn this option off after the launch of the website.

Select if you want the **HTML Comments // Options** to *appear or not*. Useful to understand how options applied effect several components display.

If you activate Developer Mode, "DEV MODE ENABLED" will appear under Theme Options > Advanced > Developer Tools, to indicate the current state of the website.

Select if you want **HTML Comments // Template Parts** Files to *appear or not*. Useful to help understand how the template system works.

Select if you want **HTML Comments // Layout Checkpoints** to *appear or not*. Useful to easily separate the most important parts of the page in the HTML source view.

## Help

### SYSTEM INFO

On this tab, you can get critical information about your installation. There are no options here, but the information can help diagnose compatibility and other issues that may occur.

#### Available Information

System Information

**Website Info, WordPress Installation, WordPress Plugins, Sever Setup, PHP Configuration, PHP Extensions, Browser Info, Constants and Other Info & Diagnostics**

## Options Object

## OPTIONS OBJECT

 This tab is a simple tool for the developer. Click on the button to Show Object in Javascript Console Object

## Import / Export

### IMPORT / EXPORT

 On this tab, you can import and export options. Useful for backup and restore.

#### Available Options

#### Import Options

Select a location (*file or URL*) and click on Import to get settings. This action cannot be undone so continue only if you are sure that you want to overwrite existing values.

#### Export Options

Select if you want to *Copy Date, Download Data File or Export URL*. In all cases, you will get a copy of the current setting. Keep it as a backup or if you are planning to import settings in another site with the same theme.

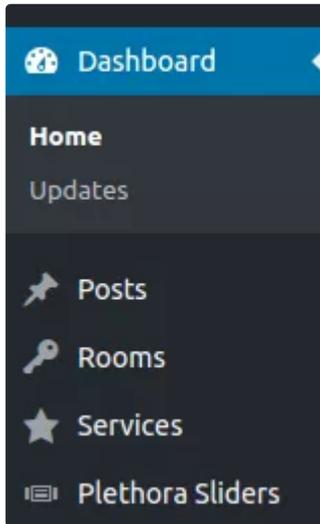
## ■ ■ Functionality and Design

### FUNCTIONALITY AND DESIGN

Now that you have read carefully the Theme Options, you can go deeper and discover the most advanced functionality of the theme. WordPress has evolved from a basic blogging platform to a massive content management system; the themes have changed too. Hotel Xenia integrates some of the latest trends in web marketing solutions. For best results, we have integrated theme options in each

page / post to allow per-view customization. You can use Global Options and then override them when needed. We have also created original page views using Visual Composer together with design elements made for the situation. In the following articles we'll give you details on how to use the functions and how to customize the pages even further. In the demo(s) included with the theme you can see an example of the aesthetics and flexibility of Hotel Xenia.

## CUSTOM POST TYPES



There are two post types specially created for your Hotel website. The Rooms and the Services. Both include several options destined to demonstrate the amenities and the pricing, allowing the end user to select the appropriate room or service. These special post types also support Visual Composer to let you design the page in an original way (though you have to enable it after installation). To use the **Visual Composer Page Builder** on the **Rooms** and **Service posts**, go to **Dashboard > Visual Composer > Role Manager**, and under **Post Types** select **Custom**; make sure the **room** and **service** option are checked. Click on **Save**

**Changes.** Using some extra CSS classes, you can further customize the appearance of Rooms and Services Posts.

### The Rooms Post Type

With this post type, you can create a **Room Post** and display it in the website. In each Room Post, there is a text area where you can describe the features of the room. Under the text are you can find Page Options. There are two Special Tabs here; **Amenities** and **Booking Info**. Both provide significant information to be displayed in the front-end. The Amenities are displayed in a large bar under the Featured Image, and the Booking Info spreads the data in several places inside the post.

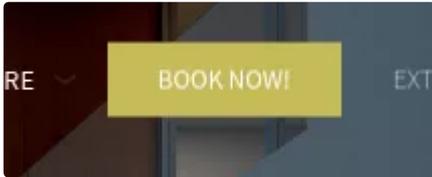
### The Services Post Type

Similar to Rooms Post Types, this one lets you create a **Service Post** and display it in your website. In the text area describe the features of the Service and in Page Options customize the look and feel of the Page. The extra tab here is **Booking Info**, and you can use it to display information to guide end-users into booking the service.

...and what about **Testimonials**?

There is one more post type, with specific functionality titled “Testimonials”. Use this to display messages from clients of your hotel. People who have visited the hotel and had a great time can share their experience, and you can use it on the website with this post type. There are two available fields here to Insert Author Name and Role. Design handles the rest.

## BOOKING REQUEST



This is one of the most requested features. Based on the advanced functionality of the most popular WordPress contact form, Hotel Xenia Booking Form has been tuned to provide a variety of fields to meet every modern hotel needs. The Booking Request can become available to the front-end user via three paths:

- **Directly, using the CF7 Booking Request Form** (included in the demo). Administrators have the possibility to create all fields necessary for a booking request form, using the CF7 plugin form editor. To make things easier, we have created 2 custom CF fields that allow you to create a select field with room posts OR room categories ( those fields can work with other post types too ).

- **Partially, using the Call To Booking Shortcode.** The shortcode acts like the first step of the booking request form, where visitors are asked to provide some basic information. When the visitor clicks on the submit button, he is transferred to the CF7 Booking Request form to finish the process with the remaining fields.

What is crucial here, is to pay attention to **the field names that have to be identical with their CF7 Booking Request Form counterparts**. Otherwise, the values given on the first step will not be transferred to the final form. In example, if the Check in date field on the the CF7 Booking Request Form is named arrival\_date, then this must be the value of the Arrival Date Field Name on the shortcode configuration.

A dark-themed booking widget. It features a 'CHECK IN' section with a 'SELECT ARRIVAL DATE' button, a 'CHECK OUT' section with a 'SELECT DEPARTURE DATE' button, and a prominent 'REQUEST TO BOOK' button at the bottom.

Booking from Widget

- **Partially, using the Room Booking Request widget.** This widget acts the same way as the Call To Booking shortcode, except that it is designed mostly for use on the single room post sidebar. Again, pay attention and ensure that all of the widget's field names correspond to the Booking Form's field names. For more info check out [Configuring Room Booking Request Widget](https://plethorathemes.com/kb/configuring-room-booking-request-widget/) (<https://plethorathemes.com/kb/configuring-room-booking-request-widget/>).

*Note, Booking Request functionality is not intended to and does not replace a complete booking system. If you need a complete booking management system we recommend install Pinpoint Booking System plugin. More information can be found here: <https://pinpoint.world/wordpress/> (<https://pinpoint.world/wordpress/>)*

### **Where is the Booking Form?**

You can find the Booking Form on **Dashboard > Contact > Booking Form**

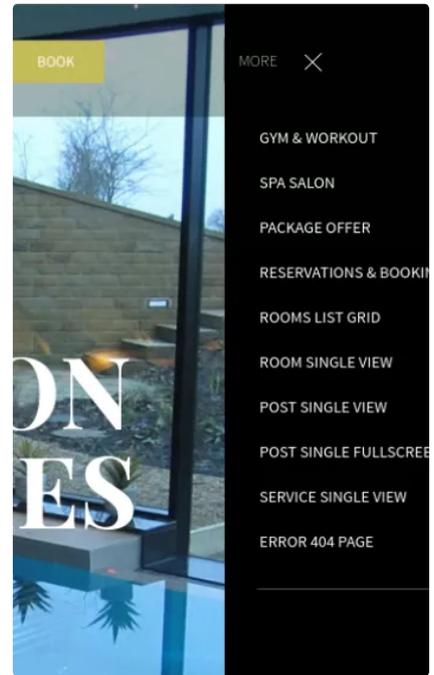
Carefully check the fields and keep notes of the attributes. In any other place a Booking function is applied will use the given attributes. Also check the Mail addresses. You should place a valid email address to receive Booking Requests. By default, the Requests are sent to Plethora Themes; change it as soon as you have understood the way it works. The plugin doesn't keep any mails so make sure you have it tuned before you make it available to the end-users.

## **SIDEBAR MENU**

Given the fact, the services of a hotel need a similar demonstration on a website, we have included a sidebar menu in the theme. You can use this menu to induct more items for more navigation options. In this way, we provide the end-user with more options, without the need to leave the page. And, while navigating to another page, the sidebar menu remains available to help visit even more pages of the website.

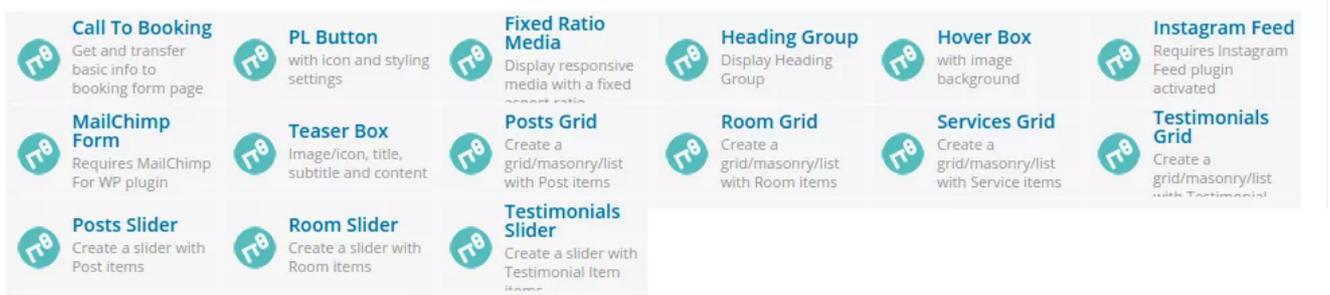
The Sidebar Menu (a.k.a Mobile Nav. Sidebar) will inherit items from a menu. Three steps are required to create a Sidebar Menu:

- Go to **Dashboard > Appearance > Menus** and create a new menu. Do not assign this menu anywhere.
- Go to **Dashboard > Appearance > Widgets**. Locate the **Mobile View Sidebar** and add a **Custom Menu** on it. Expand the **Custom Menu** and from the drop-down list select the menu you created before.
- Go to **Dashboard > Theme Options > Header > Mobile Nav Sidebar**. Locate the **Widgets Area** and from the drop-down list select **Mobile View Sidebar**.



As you realize, the specific sidebar can host more than menus, although you're advised to check the result as some widgets may not be stylized according to the general design and won't fit 100%.

## USING SHORTCODES



Everyone who has used Visual Composer is amazed by its flexibility. To provide more options, we've added our own elements, feel free to use them in any page you need to demonstrate rooms, services, teaser boxes etc.

### Call to Bookings

Use this element to create a visual attractive area in the page for the end-users who may need to book a room. To make this element work you need to define the exact URL location of the bookings form and enter the appropriate attributes, otherwise the booking will not work. Using carefully selected values on Size options you can achieve a well balanced design.

### PL Button

A generic button for any need, with rich options for content and styling.

### Fixed Ratio Media

You can use this element to insert images in any page and display it using the most popular size formats in the web.

### **Heading Group**

An element for inserting Titles. It will display any heading title according to the design. You can also display a subtitle and a Heading Background Title.

### **Hover Box**

Use this element to insert an image with hover effect. You may also place a logo over it and link to a page.

### **Instagram Feed**

An element to display content from your favorite photo network. A variety of display options is available here.

### **MailChimp Form**

Got a MailChimp account? Integrate your Page Newsletter Form in any page you need to.

### **Teaser Box**

A flexible element with several options will help you get the attention you deserve.

### **Posts grid**

An element for displaying your posts. Show all posts or select the ones you need, choose grid template with or without a category filter.

### **Room Grids**

With this element you can display all rooms or selected ones in a very convenient form. Two grid templates, horizontal and vertical is available.

### **Services Grid**

In the same way, use this element to display services.

### **Testimonials Grid**

Got satisfied customers? Use this element to demonstrate them in the best way. One horizontal grid template is available.

### **Posts Slider**

This element provides a basic slider functionality for your posts

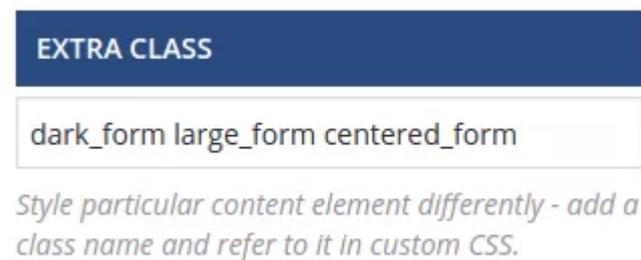
### **Room Slider**

Create a slider of your rooms and display it in any page.

## Testimonials Slider

Display customers experience in a comfortable way in any page.

## HELPER CLASSES



An example of the Extra Class field

As you already know, the web is consistent with several languages and protocols. CSS are of the most popular, and if you know how to use them, you can create or modify the theme to make it look the way you need. In the theme, we have introduced some new

classes for style reference. Use them to fine tune your website. The classes can be utilized in different places, including native WordPress articles and posts; they integrate best with Visual Composer elements.

To use an Extra Class in Visual Composer, edit any article/post and locate an element. Click Edit (the pencil icon). Usually, under **General** tab, you can find the **Extra Class** field. Insert the class there and **Save changes**.

There are numerous classes available for customizing, text, images and other objects inside a webpage. We'll provide you with some examples, to begin with. To make use, you only need to know the classes and their effects. Most of the times, they can be applied in the text as well as in images and other objects.

an **Extra Class** applied in an element effects only the particular element in the specific page.

Example: **[uppercase]**

Actual script: *text-transform: uppercase !important;*

This extra class can be used for Text Transformation. There are times you need to display text with uppercase. Supposing you need to capitalize all letters in the introductory text in Hotel Xenia Demo Home Page. Edit the page and on Visual Composer locate the "PROVIDING QUALITY SERVICES SINCE '98" text block. Edit the block and on General Tab locate the **Extra Class** field. Insert "uppercase"

without the quotation marks and **Save Changes. Update page**. At this point, if you check the Home page, the introductory text will be capitalized. Remove the class to change back to the previous state. That's how it works.

Example: **[item\_centered]**

Actual script: *margin-left: auto !important; margin-right: auto !important;*

This is an interesting case of a class applied both in text and images. You may need to center an element in the page. Typically, titles are centered to gain attention of the visitor and declare a message. Let's suppose we need to add a booking form on the bottom of the Home Page of the basic Demo. Visit the Dashboard and edit the Home Page. Go to Visual Composer and add a new Row. On the Row, add a new Contact Form 7 Element. Edit the Element and from the **Select Contact Form** drop-down list select *Booking Form*. **Save changes** and **Update page**. At this point if you visit the page you will see the Booking Form in the left side of the bottom. To center the form using the extra class, edit the page and go back to the Row you've placed the form. Edit the Row settings and locate the Extra Class Name field. insert "item\_centered" without the quotations there and **Save changes**. Visit the page and you can see the Booking Form in the middle of the row. At this point, you must have an idea on how to take advantage of the helper classes.